



**Edmund Waller  
Primary School**

## **Guidance for visitors to Edmund Waller Primary School**

**You are receiving this because you have prearranged a visit to Edmund Waller Primary School. Please make sure you read through this document and the risk assessment before arriving at the school.**

**Please DO NOT come to school if you have COVID19 symptoms.**

**On arrival to the school please:**

- Wash your hands or use sanitiser

**While in the school please:**

- Maintain social distance from other adults
- Maintain social distance from children (you should not be in contact with any children unless you have permission to do so)
- Wear a face covering at all times
- Adhere to rules about how many adults can be in a communal area at one time (see posters around the school)

**We will:**

- Ensure all meetings with adults take place outside during clement weather. If this is not possible they will happen in well-ventilated rooms.
- Schedule meetings to be outside of the busiest school times
- Not leave any visitors without a member of the school staff throughout the visit

**Adults will not be admitted to the school without an appointment.**